River View Chartered Public School

Board of Trustees Meeting Agenda

February 14, 2023; 3:00 pm – 4:30 pm

Agenda

I.	Welcome	Stephanie
II.	Vote on Board Positions	Board
I.	**Board Vote** to accept previous months minutes	Board
III.	Head of School Report	Heather
IV.	Items to add	All
V.	Treasurer Report	Julie
VI.	Adjourn	Stephanie

Head of School Report February 2023

RVCPS

- Charter School-
    - Board roles and responsibilities
    - RVCPS timeline
    - Student Handbook

- Working on website

Building

- Charter School Renovations- on hold, waiting on environmental review to be completed. Review completed on 2.13.23, hopefully will get report quickly

Grant/Fundraising Updates

- 350,000 line of credit approved through CSB.
    - Submit receipts through CSP grant, reimbursement checks sents every 2 weeks
    - Spent 170,095.93 of 919,417.00

THANK YOU FOR ALL YOUR SUPPORT!!
YOU ARE ALL AWESOME AND I AM BLESSED TO HAVE SUCH SUPPORTIVE AND HELPFUL BOARD MEMBERS!!!

River View Chartered Public School
February 14, 2023 Meeting Minutes

Present: Julie Martin, Michelle Springer, Cathy Pellerin, Heather Shepard

Absent: Stacey Hammerlind, Stephanie Durkee

Meeting Called to Order: 3:12 PM

Previous Month's Meeting Minutes: Julie made a motion to approve the meeting minutes from our January meeting. Michelle seconded the motion. All approved. Motion carried.

Program

- The vote on board roles was postponed until the March meeting due to two members being absent
- We discussed the start up timeline. River View is ahead of schedule.
- Next meeting, we will finalize the student handbook. All board members are asked to read through it and give recommendations.
- Gradelink offers a website option as a part of their package. It is more complicated than was presented at our Gradelink meetings. Heather is utilizing outside resources to work through the kinks. She also has pre-paid TA time with Gradelink to use as needed.

Building

- The environmental review was completed February 14, 2023. We have notified VLS that we have approval to move forward with all fire suppression requirements. Restroom materials have been ordered. We are trying to stay aware of our line of credit budget and order materials in a way that makes sense.

Grant/Fundraising Updates

- 350,000 line of credit was approved through CSB. Receipts for the CSP grant have been submitted through January and reimbursement checks have been received.
  We have spent $170,095.93 of our $919,417.00 grant

Meeting was adjourned at: 4:04

Next Meeting: March 14- 3:00- 4:30