River View Chartered Public School

Board of Trustees Meeting Agenda

March 14, 2023; 3:00 pm – 4:30 pm

Agenda

I.	Welcome	Stephanie
II.	Vote on Board Positions	Board
I.	**Board Vote** to accept previous months minutes	Board
III.	Head of School Report	Heather
IV.	Items to add	All
V.	Adjourn	Stephanie

Head of School Report March 2023

RVCPS

- Charter School-
    - Student Handbook
- Working on website. Met with Gradelink. They are going to build the website for free.
- Met with Claremont School District and Zandra Reagan, Fall Mtn

Building

- Envirmental Review completed on 2.13.23, waiting on the state Historic Commisions approval.

- HVac/Elecrical on hold until the environmental review is accepted by the state Historic Commission

- March 23rd have to meet with the city Historic Commision about the staircase.

Grant/Fundraising Updates

- Applying for a FEMA grant to get a generator for the building and to put in place building wide security measures at all doors.

THANK YOU FOR ALL YOUR SUPPORT!!
YOU ARE ALL AWESOME AND I AM BLESSED TO HAVE SUCH SUPPORTIVE AND HELPFUL BOARD MEMBERS!!!

River View Chartered Public School
March 14, 2023 Meeting Minutes

Present: Julie Martin, Stacey Hammerlind, Michelle Springer, Stephanie Durkee, Cathy Pellerin, Heather Shepard

Absent:

Meeting Called to Order: 3:04 PM

Program

- Voted on Board Positions
  - President- Stephanie nominated by Michelle, 2nd by Stacey
  - Vice President- Stacey nominated by Michelle, 2nd by Stephanie
  - Secretary- Michelle nominated by Julie, 2nd by Stacey
  - Treasurer- Julie nominated by Michelle, 2nd by Stephanie
  - All in favor and Board Members are set
- Board voted to accept previous months minutes. Approved.
- Charter School Handbook was sent via email to board members, everything looked over, sent their concerns and there are no more additions or changes. Handbook will now be sent to lawyer. Everyone agreed there shouldn't be a lot of legal jargon, it should be kept simple.
- Any documents anyone can think of that they feel the school should have- sexual harassment, snow policy, school pick up, and etc. Please let Heather know.
- Stephaine asked who picks the students or decides? Heather and at least 1 board member to do so, can all go over them together as well.
  - Heather will send out the intake and hierarchy information that is sent to districts and parents to the Board Members via email this week.
- Website- Heather had GradeLink's help as she and others could not easily get it set up, they offered to help and move us up to the next level of their offerings. Heather is waiting for them to send back their feedback and results and will share with us then.
- Cathy and Heather met with 2 of the school districts that were sent information, Claremont and Fall Mountain. They sat down with them last week and went over any questions/concerns they had and vice versa. The districts have identified a few students already that would be a great fit for the school and others to fill spots. Nothing back from Newport, or Sunapee yet.

Building

- Environmental Review was approved. Now waiting on the state and city approvals. March 23rd is the city commission date.

Grant/Fundraising Updates

- Cathy did apply for the FEMA grant which would pay for the generators and building wide security (key cards and such) needed for safety.
- Cathy will apply for the CSB non-profit grant as well.

.

Meeting Ended: 3:29
Next meeting Tuesday April 11th at 3pm