River View Chartered Public School

Board of Trustees Meeting Agenda

June 13, 2023; 3:00 pm – 4:30 pm

Agenda

I.	Welcome	Cathy
II.	**Board Vote** to accept previous months minutes	Board
III.	Head of School Report	Heather
IV.	Items to add	All
V.	Adjourn	Cathy

Head of School Report June 2023

RVCPS

- Asbestos testing was done May 18th, 1 finding, narrow closet off kitchen
    - Maintenance will be certified to check every 6 months, then retest every 3 years by certified inspector

- Our website has been successfully launched riverviewcps.org
- We have started ordering supplies and are storing them
- Stevens sent out an email/letter to students they thought would benefit from our program. I've given a couple impromptu tours and we have 5 applications.

Building

- Met with the city Historic Commision on March 23rd about the staircase, still pending. Waiting on architectural drawing from Banwells.-still waiting
- Met with Engineer, Structural Engineer and Arcitect on 6.12.23 to make sure everyone is on the same page- they are going to take our recommendations and bring them back to us at the next meeting on 6.19.23
- HVac permissions ready to go- hoping to start work week of 6.19
- Electrical ready to go, waiting on instructions from Mechanical Engineer- still waiting
- Building will start to be repointed beginning 6.19

Grant/Fundraising Updates

- Applying for a FEMA grant to get a generator for the building and to put in place building wide security measures at all doors.- still in the works
- Received the CDFA community space grant. We'll be building a bigger playground for the kids. Hopefully we'll be starting by the middle of July.

THANK YOU FOR ALL YOUR SUPPORT!!
YOU ARE ALL AWESOME AND I AM BLESSED TO HAVE SUCH SUPPORTIVE AND HELPFUL BOARD MEMBERS!!!

River View Chartered Public School
June 13, 2023 Meeting Minutes

Present: Julie Martin, Michelle Springer, Stacey Hammerlind, Cathy Pellerin, Heather Shepard
Absent: Stephanie Durkee
Meeting Called to Order: 3:11 pm

Program

- Julie made motion to approve the March Board Meetings with second by Stacey
- No questions from anyone
- Asbestos testing was done May 18th, 1 finding, narrow closet off kitchen
  -Maintenance will have to be certified to check the closet visually every 6 months, then it will need to be retest every 3 years by certified inspector
- Our website has been successfully launched riverviewcps.org
- We have started ordering supplies and are storing them
- Stevens sent out an email/letter to students they thought would benefit from our program. I've given a couple impromptu tours and we have 5 applications.
- Going to advertise for teachers/para on linkedin and indeed
- City came and did a walk thru, ADA kitchen will be on right side
- Need to do a press release with everyone on the boards names
- Share webpage on What's Up Claremont

Building

- Still waiting on architectural drawing from Banwells for stairs and ADA ramp
- Met with Engineer, Structural Engineer and Architect on 6.12.23 to make sure everyone is on the same page- they are going to take our recommendations and bring them back to us at the next meeting on 6.19.23
- HVac permissions ready to go- hoping to start work week of 6.19
- Electrical ready to go, waiting on instructions from Mechanical Engineer- still waiting
- Building will start to be repointed beginning 6.19

Grant/Fundraising Updates

- Haven't received response for the FEMA grant, which is to get a generator for the building and to put in place building wide security measures at all doors
- Received the CDFA community space grant. We'll be building a bigger playground for the kids. Hopefully we'll be starting by the middle of July.

Meeting Ended: Cathy adjourned Meeting at 4:05 pm
Next meeting July 11th at 3 pm