River View Chartered Public School

Board of Trustees Meeting Agenda

February 13, 2023; 3:30 pm – 4:30 pm

Agenda

I.	Welcome	Stephanie
II.	**Board Vote** to accept previous month's minute	Board
III.	Head of School Report	Heather
IV.	Items to add	All
V.	Treasurers Report	Julie
VI.	Adjourn	Stephanie

Head of School Report February 13, 2024

RVCPS

- Looking for 1 teacher, 24 students to meet needs
- rolled out new rules/new semester- show slideshow
- Need to work towards accepting more students, sending an email tomorrow once shown to the board

Building

- Would like to plan a building-wide open house, brainstorm community outreach RVCPS, oasis, youth resource center, Baby Steps, and Connected Families
- Cathy - knee surgery Feb 23rd, time off TBD, will be housed in RVCPS Conf room
- New Roof being put on now
- Measured for new HVAC system, stands are being made as we speak

Grant/Fundraising Updates

- Applying for a FEMA grant to put in place building wide security measures at all doors.- approved
- Received a grant for a generator
- Received a grant from Eversourse- provide the whole building with new doors and windows
- Sarah is writing a grant to turn into Corning Inc for 1,000- if awarded she will use towards her dream of a building wide recycling program- sent in

THANK YOU FOR ALL YOUR SUPPORT!!
YOU ARE ALL AWESOME AND I AM BLESSED TO HAVE SUCH SUPPORTIVE AND HELPFUL BOARD MEMBERS!!!

River View Chartered Public School

Board of Trustees Meeting Minutes

February 13, 2023; 3:30 pm – 4:30 pm

Minutes

I. Welcome — Stephanie
Meeting Started at 3:46 pm per Stacey, Second by Julie
In Attendance: Stacey, Julie, Heather, Michelle, Sarah

II. **Board Vote** to accept previous month's minute — Board
Julie motioned to approve, and Michelle Seconded

III. Head of School Report — Heather

- Watched a slideshow that was presented to the parents at the open house last month.
- The phone hasn't been an issue with the new schedule and policies
- Waiting for phones, bells, and other IT things to be all set
- Use this slideshow for intake interviews
- Admission procedure- application through Gradelink, release, attendance and behavior records, student application with 2 recommendation questionnaires from at least 2 teachers, interview, and accept or not.
- Open house throughout the whole entity- Baby Steps, Oasis, Connected Families, Youth Resource Center, and RVCPS to help advertise and network
- Need another teacher and get more students in.
- Will start with open enrollment for at least 10 more students right now.
- Interviews were done on Fridays from 1 to 3:30 pm
- A New Roof has been put on
- HVAC systems have been measured

- All Grants are the same and all received, except the grant for Corning (it has been submitted)
- CSB Foundations opens at the end of March- to apply for grants.

IV. Items to add — All

V. Treasurers Report — Julie

- financial status report

VI. Adjourn — Stephanie

Adjourn Meeting at 4:46 pm per Michelle, Stacey had seconded